

Workforce Partnership of Greater Rhode Island

Executive Committee

February 25, 2010

Present: Steven Kitchin, Paul Harden, Pat Talin, and Cynthia Farrell

Staff present: Christine Grieco, Shirley Winslow, Brian Gambardella, Jo-Anne Thibedeau, Jen Buck, Mavis McGetrick, Gail DuPont, Pam Blais, Janice Lepizzera and Carlos Riberio

Absent: Paul Ouellette, Mike Cassidy and Joe DiPina

Chair Steve Kitchin called the meeting to order at 8:15 am and asked everyone to review the minutes from the previous meeting of January 25, 2010.

The minutes were tabled until the next meeting.

Chairman's Report: Mr. Kitchin reported he, Ms. Grieco and Mr. Ouellette were going to the NAWB conference in Washington DC on March 6th –March 9th, 2010. He noted, Mr. Harden would be going also. Mr. Kitchin stated he went to the Green Economy Summit Part 2. This event provided a road map for the economy of Rhode Island. Mr. Kitchin, as the Chair of the Board of Directors, would be setting

up a meeting with Keith Stokes when he returns from Washington.

Executive Director's Report: Ms. Grieco explained the WIA Plan Modification 2, PY 2009/FY 2010. This mod is for the Harkins funds. These funds are from unused monies taken back across the country and redistributed for dislocated workers. We received \$201,000.00. These funds are for training only.

VOTE: Mr. Harden made a motion to accept the WIA Plan Modification 2, PY 2009/FY 2010. Ms. Farrell seconded the motion. The motion passed unanimously.

Ms. Grieco introduced a new staff member, Pam Blais.

Ms. Grieco discussed the Department of Human Services Temporary Aid to Needy Families (DHS TANF) dollars. DHS asked DLT Director if DLT and the two WIBs could partner with DHS to implement this program. These dollars are to be used as subsidy for employee wages.

Ms. Grieco noted the RFP ad for a new auditing firm will be in PROJO and on the website. Proposals to be in house March 14th. This contract is for one year with the option to renew for an additional 4 years.

Committee Reports:

Board Development:

Ms. Grieco reported in the absence of Mr. Ouellette. Johan Uvin sent his letter of resignation. We need to make a motion to accept his letter of resignation at the next Board of Directors meeting. The Governor appointed Deborah Anthes as the new Board member in Johan Uvin place.

Strategic Development:

OJT contracts are on target with 11 contacts this program year and maybe 3 more in the pipeline.

ISDI update:

Inquire with the 2 industry partners (Tech Collective: IT and Biosciences and My Turn: Marine Trades) where they stand and ask them to make a presentation at the next Board of Directors meeting.

CVS call centers have hired 60 people.

Youth Council:

Chair Kitchen recused himself turning the meeting over to Secretary, Ms. Talin.

Ms. Farrell discussed the RFP process. We have \$250,000.00. The good news is we have plenty of WIA monies and the bad news is we have no new additional JDF monies for training.... The only JDF

dollars (\$250,000.00) allocated will be used to fund the 5 Youth Centers for the summer programs.

Secretary, Ms. Talin returned the gavel back to the Chair, Mr. Kitchin.

There was \$615,000.00 left over from last year's summer 2009 program to go to cities and towns for the Voc Tech school summer programs. The programs will be for 14 and 15 year olds for 6 weeks. This is for youth who are in danger of dropping out of school. It will create interest in the Voc Tech.

There is no motion for a vote, this is for information only.

Joe DeSantis is resigning from the Youth Council. Mr. DeSantis has recommended David Banno for the Youth council.

Quality Assurance:

No report.

Finance Committee:

No report.

Old Business:

Ms. Grieco asked Ms. DuPont to prepare a training package for the ITAs.

Mr. Kitchen questioned our financial position and what would be a reasonable time frame for an update. Ms. Grieco responded update will be provided at the April Executive Committee meeting.

New Business:

There was no new business to come before the Executive Board.

Next full Board of Directors meeting: March 4, 2010

VOTE: Pat Talin motioned to adjourn the meeting. Cynthia Farrell seconded. The meeting was adjourned at 10:10 am. The next board meeting is scheduled for April 6, 2010.

**Respectfully submitted,
Shirley Winslow**